



**10-520-3 HUMAN SERVICES ASSOCIATE**  
**31-550-1 SUBSTANCE ABUSE COUNSELOR EDUCATION**  
**30-575-1 COMMUNITY-BASED RESIDENTIAL FACILITY (CBRF) CAREGIVER**  
**2023-24 PROGRAM CURRICULUM CHECKLIST**  
**NORTHWOOD TECHNICAL COLLEGE**  
**ASHLAND, RICE LAKE, SUPERIOR**  
**FALL START - HYBRID INSTRUCTION**



Name/ID \_\_\_\_\_

Date \_\_\_\_\_

CATALOG NUMBER	COURSE TITLE	HOURS PER WEEK	CREDITS	COMMUNITY-BASED RESIDENTIAL FACILITY (CBRF) CAREGIVER TECHNICAL DIPLOMA	SUBSTANCE ABUSE COUNSELOR EDUCATION TECHNICAL DIPLOMA (Financial Aid Eligible)	HUMAN SERVICES ASSOCIATE ASSOCIATE DEGREE (Financial Aid Eligible)	DATE COMPLETED	TRANSFER OR GRADE
<b>FIRST TERM - Fall 2023</b>								
<b>1st 8 Weeks</b>								
10520101	Introduction to Human Services	6 hours per week	3 credits			Human Services Associate		
10520103	Ethics in Human Services#	6 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
10520104	Issues in Alcohol and Other Drug Abuse	6 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
<b>2nd 8 Weeks</b>								
10520102	Interviewing	6 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
10520110	Group Facilitation Corequisite: 10520102 Interviewing	6 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
<b>FIRST TERM TOTAL</b>					<b>12 Credits</b> Substance Abuse Counselor Education	<b>15 Credits</b> Human Services Associate		



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<b>SECOND TERM - Spring 2024</b>								
<b>1st 8 Weeks</b>								
10520105	Introduction to Counseling Corequisite: 10520106 Methods of Social Casework	6 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
10520106	Methods of Social Casework	6 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
<b>2nd 8 Weeks</b>								
10520115	Substance Abuse Assessment and Treatment Prerequisite: 10520104 Issues in Alcohol and Other Drug Abuse and Corequisites: 10520110 Group Facilitation and 10520106 Methods of Social Casework	6 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
10520112	Family Systems	6 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
<b>1st 8 Weeks or 2nd 8 Weeks</b>								
10575100	CBRF Caregiver Fundamentals	4 hours per week	2 credits	CBRF Caregiver		Human Services Associate		
<b>16 Weeks</b>								
10809198	Introduction to Psychology	3 hours per week	3 credits		Substance Abuse Counselor Education	Human Services Associate		
<b>SECOND TERM TOTAL</b>				2 Credits CBRF Caregiver	15 Credits Substance Abuse Counselor Education	17 Credits Human Services Associate		



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<b>THIRD TERM - Fall 2024</b>								
<b>16 Weeks</b>								
10520113	Field Experience 1# Prerequisites: 10520101 Introduction to Human Services, 10520102 Interviewing, 10520103 Ethics in Human Services, 10520104 Issues in Alcohol and Other Drug Abuse, 10520106 Methods of Social Casework and Corequisites: 10520105 Introduction to Counseling and 10520115 Substance Abuse Assessment and Treatment	9 hours per week	3 credits			Human Services Associate		
10XXXXXX	Elective <i>(can take fall or spring)</i> Recommended elective: 10520111 Psychopharmacology (offered first 8 weeks in an online format)	3 hours per week	3 credits			Human Services Associate		
	General Studies (see options on next page)		6-10 credits			Human Services Associate		
<b>THIRD TERM TOTAL</b>						12-16 Credits		
						Human Services Associate		
<b>FOURTH TERM - Spring 2025</b>								
<b>1st 8 Weeks or 2nd 8 Weeks</b>								
10520108 OR 10520107	Child and Adolescent Behavior (1st 8 weeks) OR Gerontology (2nd 8 weeks)	6 hours per week	3 credits			Human Services Associate		
<b>16 Weeks</b>								
10520114	Field Experience 2# Prerequisite: 10520113 Field Experience 1	9 hours per week	3 credits			Human Services Associate		
	General Studies (see options on next page)		6-10 credits			Human Services Associate		
<b>FOURTH TERM TOTAL</b>						12-16 Credits		
						Human Services Associate		



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	<b>GENERAL STUDIES</b>							
10801136	English Composition 1	3 hours per week	3 credits			Human Services Associate		
10801196 <b>OR</b> 10801198	Oral/Interpersonal Communication <b>OR</b> Speech	3 hours per week	3 credits			Human Services Associate		
10806198	Human Biology	5 hours per week	4 credits			Human Services Associate		
10809159	Abnormal Psychology Prerequisite: 10809198 Introduction to Psychology	3 hours per week	3 credits			Human Services Associate		
10809172	Introduction to Diversity Studies	3 hours per week	3 credits			Human Services Associate		
	<b>PROGRAM REQUIREMENTS</b>			<b>2 Credits</b> CBRF Caregiver	<b>27 Credits</b> Substance Abuse Counselor Education	<b>60 Credits</b> Human Services Associate		



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# Credit for prior learning not applicable for these courses

Please be advised that low-enrollment class sections may be canceled. You will be contacted by Student Services with information on other class sections available in alternate formats.

**ELECTIVE REQUIREMENTS:** To meet the elective credit requirements for this program, you will be required to take associate degree level coursework, i.e., catalog numbers beginning with a 10 (with the exception of General College courses 10831103, 10834109, 10835103, and 10858104).

*Effective fall 2022, pending program dean approval, technical diploma level coursework, i.e. catalog number beginning with 30, 31, or 32, may also be allowed to meet elective credit requirements for this program. NOTE: Technical diploma level coursework may not transfer to a baccalaureate program.^*

**NORTHWOOD TECH GENERAL STUDIES COURSE OPTIONS FOR NORTHWOOD TECH ASSOCIATE DEGREE PROGRAMS:**

Co-enrollment in 99831900 Writing Essentials may be recommended in addition to English Composition 1.

*Specific General Studies courses are scheduled as requirements for this program. If you have completed General Studies coursework at another Wisconsin technical college, please refer to the Acceptable Transfer Course document at the following link (find your program) to see if your previous coursework will transfer*

[Acceptable Transfer Courses](#)

If you have completed General Studies coursework at Northwood Tech in a prior term, the same options will apply for your program requirements

Pending Dean approval, technical diploma coursework (i.e. catalog number beginning with 30, 31, or 32) may also be allowed to meet general studies requirements. NOTE: Technical diploma level coursework may not transfer to a baccalaureate program.^

**GRADUATION REQUIREMENTS:** *Although your academic advisor can provide guidance, you are ultimately responsible for selecting courses that meet a program's graduation requirements. If you do not take courses in the recommended sequence above, it may delay your completion of graduation requirements. A program plan GPA of 2.0 in a 4.0 grade system is required to graduate. You must earn a grade point of 2.0 or better in all 105XXXXX courses.*

\*\*Upon successful completion of the course Northwood Tech will submit your name to the CBRF Training and Registry Services Employee Registry:

[http://www.uwosh.edu/ccdet/CBRF/employee\\_registry.htm](http://www.uwosh.edu/ccdet/CBRF/employee_registry.htm)

EARN CREDIT FOR WHAT YOU ALREADY KNOW:

[Visit Credit for Prior Learning for more information](#)

If you have difficulty accessing this content or notice any accessibility problems, please contact the Northwood Tech Curriculum Office at

[curriculum.office@NorthwoodTech.edu](mailto:curriculum.office@NorthwoodTech.edu)

or 715.752.8128. You will receive a response within 5 business days.

^If considering transferring into a baccalaureate program, please work with the Transfer Coordinator at the college you are interested in transferring to verify status, including if technical diploma level coursework will transfer and if it will transfer, how the credits will be brought in to your future degree.