

## NOTICE OF INTENT TO APPOINT NORTHWOOD TECHNICAL COLLEGE DISTRICT BOARD MEMBERS

Notice is hereby given that applications are being accepted for **three** positions on the Northwood Technical College District Board from individuals residing in the following regions of the Northwood Technical College District:

- **Region 1** (Ashland, Bayfield, and Douglas Counties, and portions of Iron County—*excludes Iron County towns of Mercer and Sherman*)
- **Region 3** (Burnett, Polk, and Washburn Counties)
- **Region 4** (portions of St. Croix County—*excludes portions of the city of River Falls and the village of Spring Valley*)

*Note: We are unable to accept applications from residents living in **Region 2** (Barron, Rusk and Sawyer Counties) since there are four Board members currently serving, which is the maximum number of Board members from a single region.*

Equal consideration is given to the general population distribution within the Northwood Technical College District, as well as to the distribution of women and minorities within the district. According to the Wisconsin Technical College System, this has been interpreted to mean that members of each gender (male/female) must hold at least three positions on the District Board. If the district's minority population exceeds 6.5%, at least one minority must hold a position on the District Board. Northwood Technical College's minority population is 10.4% and one minority representative is currently serving.

Board members must live in the district and are selected for member positions (regions) based on the county in which they live, not the county in which they own a business. No two members of the Northwood Technical College District Board may be officials of the same governmental unit, nor may any district board member be a member of the school board which employs the School District Administrator member. No region will have less than one member and no more than four members on the District Board.

### Openings

Appointments will be made for the following three positions in accordance with the Plan of Representation, which specifies categories of membership as well as geographic areas of representation within the district. Board members are not paid, except for expenses incurred in the performance of their duties. These Board positions will commence on or about July 1, 2024, upon certification by the Wisconsin Technical College System Board, with 3-year terms ending on June 30, 2027.

- **Employee**
- **Employer**
- **School District Administrator**

**EMPLOYEE MEMBER:** You receive payment for work performed but do not qualify as an Employer using the definition described below. An officer or agent of a labor organization automatically qualifies as an Employee.

**EMPLOYER MEMBER:** You must receive earnings as payment for your service and possess the power to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, or discipline other employees or adjust employee grievances or effectively recommend such action if in connection with the exercise of such power the person exercises independent judgment in relation to the power. An Employer does not include a person acting in the capacity of officer or agent of a labor organization. At the time of their appointment, employers also must be actively engaged in business and employ others.

**SCHOOL DISTRICT ADMINISTRATOR MEMBER:** You are considered an applicant in the School District Administrator category if, as defined in Wisconsin Statutes §115.001(8), you are a school district superintendent, supervising principal, or other person who acts as the administrative head of a school district.

A notarized affidavit (application), along with a one-page single-spaced statement describing reasons for seeking an appointment to the Board, must be received at the address below no later than **4 p.m., on Thursday, February 1, 2024**. Applicants must attend the public hearing of the District Board Appointment Committee on **Thursday, March 7, 2024, at 2 p.m.**, at **Northwood Technical College, Health Education Center, 505 Pine Ridge Drive, Shell Lake, WI 54871**, and provide at least two (2) letters of recommendation supporting the individual's candidacy to the Northwood Technical College District Board before being interviewed at the scheduled public meeting. No additional names will be accepted from the floor at the time of the Appointment Committee meeting.

Please mail a notarized affidavit/application, statement, and any other materials to:

Mr. Bob Long, Chair  
District Board Appointment Committee  
Northwood Technical College, Rice Lake Campus  
1900 College Drive  
Rice Lake, WI 54868

A Board Appointment affidavit/application form and instructions may be obtained on the Northwood Technical College Board Appointment website at <https://www.northwoodtech.edu/about/leadership/board-of-trustees/board-responsibilities>, or by contacting:

Deanna Lapacinski  
Board Appointment Committee Liaison  
Northwood Technical College, Rice Lake Campus  
1900 College Drive  
Rice Lake, WI 54868  
Telephone: 715-651-5367  
E-mail: [deanna.lapacinski@northwoodtech.edu](mailto:deanna.lapacinski@northwoodtech.edu)

The effective date of this notice is **Thursday, January 18, 2024**.

A second legal notice announcing the public hearing and committee meeting and all applicant names will be published in mid-February 2024.