

Wisconsin Indianhead Technical College  
Board Proceedings  
December 16, 2019

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, December 16, 2019, at 8:30 a.m., at the WITC-Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868. The use of technology to access the meeting was available to Board members as needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Chairperson Josh Robinson called the meeting to order at 8:33 a.m. with the following Board members present: James Beistle, Carol De Young, Chris Fitzgerald, Brett Gerber, Janelle Gruetzmacher, Lorraine C. Laberee, and Josh Robinson. Troy Lambert joined the meeting via BlueJeans technology. A quorum was established. *Andy Albarado joined the meeting via BlueJeans at 9:45 a.m.*

The following WITC employees were in attendance during the meeting: Steve Decker, Kim Olson, and John Will. Pam Brunclik, Craig Fowler, Anita Hacker, Justin Johnson, and Jena Vogtman were in attendance for a portion of the meeting.

Rob Ganschow of Wipfli, LLP, Senator Janet Bewley, and Representative Romaine Quinn were also present during a portion of this meeting.

**OPEN MEETING**

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The December 16, 2019, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on December 13, 2019, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA**

Chairperson Robinson reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

James Beistle moved, seconded by Janelle Gruetzmacher, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Chair Robinson to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

**CAMPUS WELCOME**

Time was reserved for Craig Fowler, Vice President, Workforce Development and Advancement/Rice Lake Campus Administrator, to welcome the Board. Mr. Fowler introduced Justin Johnson, Dean of Students, and Pam Brunclik, Dean of Academic Programs-Rice Lake. Key updates included information on programming, future opportunities with UW-EC/BC, and opportunities for regional responsibilities in Ladysmith. An optional tour was available after the meeting for anyone who was interested.

This was Mr. Fowler's last WITC Board meeting. President Will noted that one of Mr. Fowler's strengths is his adaptability. He also noted that Mr. Fowler has been a positive influence at the College. President Will thanked Mr. Fowler for his 22 years of service. Board Chair Robinson talked about Mr. Fowler's impact at the College. A round of applause was given.

## MEETING MINUTES

1. Approval of the November 18, 2019, Regular Meeting Minutes  
James Beistle moved, seconded by Brett Gerber, to approve the regular meeting minutes and the Board Forward minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolutions from last month's meeting were attached to the official regular meeting minutes.
2. Approval of the November 18, 2019, Board Forward Meeting Minutes  
As noted in the previous item, James Beistle moved, seconded by Brett Gerber, to approve the Board Forward meeting minutes as printed.

## CONSENT AGENDA

Chairperson Robinson asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Chris Fitzgerald moved, seconded by Brett Gerber, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (7-0). *Note: Mr. Lambert was not available during this vote.*

1. Personnel:
  - A. **New Hire:** Brian Hudson, Truck Driving Instructor, Faculty; annual salary \$58,871; New Richmond, effective December 2, 2019.
  - B. **New Hire:** Rachelle Jerome, Student Services Assistant, Support and Technical Personnel; \$16.03/hour; Ashland, effective December 23, 2019.
  - C. **New Hire:** Andrew Ogren, Software Engineer, Management; annual salary \$62,717; Superior, effective January 6, 2020.
  - D. **New Hire:** Shyloh Schuman, Custodian; Custodian; \$17.43/hour; Superior, effective December 9, 2019.
  - E. **New Hire:** Kevin Thill, Paramedic Technician Instructor; Faculty; annual salary \$59,568; Rice Lake, effective December 19, 2019.
  - F. **Resignation:** Craig Fowler, Vice President, Workforce Development and Advancement/Campus Administrator/Executive Director of the WITC Foundation, Rice Lake, effective July 6, 2020.
  - G. **Resignation:** Ingrid Johnson-Evavold, General Studies-Mathematics Instructor, Superior, effective June 30, 2020.
  - H. **Resignation:** Tim Maki, Technical Operations Manager, Shell Lake, effective June 30, 2020.
  - I. **Resignation:** Claudia Stolley, Bursar, New Richmond, effective December 13, 2019.

*President Will noted that there were a total of 76 years of service from those who resigned (will retire/leave the College); Mr. Fowler served 22 years, Ms. Ingrid Johnson-Evavold served 14 years, Mr. Maki served 30 years, and Ms. Stolley served 10 years. The Board expressed its appreciation for this service to the College.*

President Will reviewed the 6-month notice requirement for benefit-eligible retirees and the 60-day notice requirement in the contract language for managers and faculty. A reference for the Board will be provided in March/April.

2. Contracts  
The contract listing was approved (see attached list).
3. Financial/Cash Position Report  
The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills  
Expenditures and revenue from the budget, covering check numbers 248344 through 248795 and electronic transfer payments totaling \$5,420,932.41 were approved.
5. Bids/Purchases
  - A. **Elevator Replacement – Superior:** The Board accepted the bid received for Project No. 19023-2 from Minnesota Elevator, Inc. (MEI) of Mankato, MN, in the total amount of \$190,311, as summarized on the bid tabulation document for the elevator replacement at the Superior Campus.
  - B. **Remodeling Change Order – Rice Lake:** The Board gave approval of Change Order 2 by HSR Architects in the total amount of \$26,992 for Project #18043-3 at the Rice Lake Campus. This change order included replacement additional demountable walls. A financial summary was also provided.

#### OTHER ITEMS REQUIRING BOARD ACTION

*Note: At 9:04 a.m., the Board Chair moved to item number 3 as the presenter for item number 1 was delayed.*

1. Approval of Annual Financial Audit Report  
The annual financial audit report for year ending June 30, 2019, was presented by Mr. Rob Ganschow of Wipfli, LLP via a PowerPoint presentation. The report was provided and included the General Audit, A-133 Statement of Federal Audit, and Letter of Necessary Disclosures for the Board's approval. Mr. Ganschow and Mr. Decker recognized Ms. Hacker, District Controller, for her work on this report. Mr. Decker thanked Mr. Ganschow for his work on this report.

*Note: Andy Albarado joined the meeting via BlueJeans at 9:45 a.m.*

James Beistle moved, seconded by Brett Gerber, to approve the Annual Financial Audit Report as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

*Note: At 10:09 a.m., the Board Chair moved to the "Information Report" but returned back to "Other Items Requiring Board Action" item 2 at 11:17 a.m., when the results of the bids were available.*

2. Approval of Resolution 20-07, Awarding the Sale of the \$2,910,000 General Obligation Promissory Notes for Series 2019D  
The sale of the \$2,910,000 promissory notes closed at 10:00 a.m. on Monday, December 16, 2019. Mr. Decker presented Resolution 20-07 (see attached) and the results of the bid to the Board at the meeting. He announced that WITC maintained its Moody's Aaa rating. Based on the bid results that were submitted from five (5) bidders, Mr. Decker recommended the lowest bid from Robert W. Baird and Co., Inc., at 1.356674% for the Board's approval. The borrowing will be used for movable equipment, remodeling, and improvement projects throughout the district. An Official Statement was provided for the Board's information.

Chris Fitzgerald moved, seconded by Troy Lambert, to approve Resolution 20-07, Awarding the Sale of the \$2,910,000 General Obligation Promissory Notes for Series 2019D as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

3. Approval of Resolution 20-08, Petition to the Wisconsin Technical College System Board Requesting Approval for Remodeling at the WITC-Rice Lake Campus  
Resolution 20-08 (see attached) was provided for the Board's review. Administration requested Board approval to submit a Request for Approval to the WTCS Board for the WITC-Rice Lake Campus facility project. The project included exterior site improvements to the south parking area to accommodate our Commercial Truck Driving Program. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval. Mr. Decker presented the details in a PowerPoint at the meeting.

Lori Laberee moved, seconded by James Beistle, to approve Resolution 20-08, Petition to the Wisconsin Technical College System Board Requesting Approval for Remodeling at the WITC-Rice Lake Campus as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0). *Note: Mr. Lambert was not available during this vote.*

This resolution will go to the WTCS Board in January with bids to be done in January/February and the work to be completed this summer.

### CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

2. Travel Sign Up

- A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. The Board will report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

- A. **Monitoring Schedule**

Time was reserved to review and update the Board Monitoring Schedule as needed. There were no recommended updates from Administration.

4. President's Updates:

- A. **Enrollment Update**

President Will provided a brief update on the most recent enrollment information. A Cognos report was provided for the Board's information.

- B. **Program Advisory Committee Information Update**

President Will informed the Board that throughout the year WITC will collaborate with 64 advisory committees representing all associate degree, diploma, and certificate programs, as well as Federal project service areas. There are 777 advisory committee members representing business and industry, public service agencies, and other educational institutions who meet with our staff. President Will provided the Board with guidance on a question that was raised about Board attendance at these meetings.

- C. **Assurance of Compliance-Civil Rights Certificate Update**

President Will updated the Board on the annual required submission of the Assurance of Compliance - Civil Rights Certificate. The updated Certificate replaces all Assurance of Compliance Certificates previously submitted to the Office of Civil Rights by the District in the past.

5. Mileage Rate Update

The College's reimbursable mileage rate was not yet available at the time of the Board meeting. The Board's electronic expense forms will be updated in the Board Only Resources folder on the WITC Connection by the January 1, 2020, effective date.

6. WITC Board Appointment Update

Administration provided information on the 2020 Wisconsin Indianhead Technical College Board Appointment process. Wisconsin Statute §38.08(1)(a)1 states that a District Board shall administer the district and shall be composed of **nine (9)** members who are *residents of the district*, including:

- **two (2)** employers
- **two (2)** employees
- **three (3)** additional members
- **one (1)** school district administrator (SDA), as defined under §115.001(8)
- **one (1)** elected official who holds a state or local office, as defined in §5.02

In accordance with the **new** WITC Plan of Representation, no **region** will have less than **one (1)** member and no more than **four (4)** members on the district Board. The Board Appointment Committee, consisting of the County Board Chairs who represent the 11 counties in WITC's district, is required to give equal consideration to the general population distribution within the district and the distribution of women and minorities within the district. According to the Wisconsin Technical College System, this has been interpreted to mean the following:

- a) **Male/Female Representation** - members of each gender (male/female) must hold at least **three (3)** positions on the district Board. *Note: The Board Appointment Committee will be seeking to appoint at least **one (1)** qualified female to the WITC Board.*
- b) **Minority Representation** - must reflect the distribution of minorities within a district. While all districts are encouraged to have minority representation on their District Boards, if the total percentage of minorities within the district exceeds **6.5%**, at least **one (1) minority** must hold a position on the District Board. *Note: WITC's most recent estimated minority population is **8.1%** and has **one (1)** qualified minority representative serving, Mr. Albarado. President Will noted the increase in minority population is due to counting the Hispanic and Latino populations this year; whereas, in the past they were considered ethnic groups.*

The chart below lists the current WITC District Board composition. There will be **three (3)** open positions on the Board after **June 30, 2020**, as the terms for Board members holding those positions will expire (see highlighted rows below). The spring 2020 Board openings are for three-year terms from July 1, 2020 - June 30, 2023. Incumbents may reapply and were previously requested to check their calendars for any conflicts with the tentative Board Appointment hearing/committee meeting date.

The date has since been established with the Board Appointment Chair to take place on Thursday, March 19, at 2 p.m., in Shell Lake. The notarized application deadline is Thursday, February 13, by 4 p.m. The incumbents received a printed application at the meeting.

President Will requested that if any member on the Board needs to end his/her term early to notify him so that all open Board positions can be included in the spring 2020 Board Appointment process to avoid a second Board Appointment hearing.

**Current 2019-2020 Board Composition Chart (\*incumbents)**

Category	Region that Board member lives	Members	Gender	Term Expires
1. Additional	<b>Region 1:</b> Ashland, Bayfield, Douglas, and Iron	Lorraine Laberee*	Female	2020
2. Additional	<b>Region 3:</b> Burnett, Polk, and Washburn	James Beistle*	Male	2020
3. Elected Official	<b>Region 2:</b> Barron, Rusk, and Sawyer	Chris Fitzgerald*	Male	2020
4. Employee	<b>Region 1:</b> Ashland, Bayfield, Douglas, and Iron	Troy Lambert	Male	2021
5. Employer	<b>Region 4:</b> St. Croix	Carol De Young	Female	2021
6. School District Administrator	<b>Region 3:</b> Burnett, Polk, and Washburn	Josh Robinson	Male	2021
7. Additional	<b>Region 2:</b> Barron, Rusk, and Sawyer	Andrew Albarado	Male	2022
8. Employee	<b>Region 2:</b> Barron, Rusk, and Sawyer	Janelle Gruetzmacher	Female	2022
9. Employer	<b>Region 2:</b> Barron, Rusk, and Sawyer	Brett Gerber	Male	2022

In accordance with Wisconsin Statutes §38.10(2)(b), Mr. Roger Larson, St. Croix County Board Chair, is designated as the chair of the WITC Board Appointment Committee as St. Croix County has the largest population in the 11-county WITC district. Ms. Olson is the Board Appointment Liaison and will work with the Board Appointment Chair on the Board Appointment process. The new WITC Plan of Representation was provided with a district map and population estimates and will be updated with the latest data. Ms. Olson will also update the WITC Board Appointment Web page in the near future.

**7. Student Updates and News**

**A. College Courses for High School Students**

Thirty-two Barron High School students are now earning college credit while they attend high school and dozens more could end up taking similar courses in the second semester of 2019-2020 academic year following a vote by the Barron Area School Board. A *Barron New-Shield* article was provided.

**B. WITC Hosts Annual Career Day**

Hundreds of high school students attended WITC's Career Day on Nov. 7 at WITC-New Richmond, Rice Lake, and Superior campuses. The students learned about the different opportunities available in a variety of industries. A *Fox 21 News* article was provided.

**C. Aspen Institute College Excellence Program**

The Aspen Institute College Excellence Program recently named WITC as one of 150 community colleges eligible to compete for the \$1 million Aspen Prize for Community College Excellence. Based on strong and improving in student outcomes—including learning, completion rates, employment rates, earnings, and equity, 15 percent of community colleges nationwide have been invited to apply for the Aspen Prize. A *Hudson Star-Observer* article was provided.

**D. Homeless to Hopeful and Healing: A Soldier's Story**

Veteran and WITC Veterinary Assistant student, Ron Ramos, shared his struggles in rejoining civilian life. A *Hudson Star-Observer* article was provided.

**8. Capital Equipment Purchases**

- A. Utility Construction Simulator – Rice Lake:** A purchase was made of a heavy equipment simulator in the total amount of \$58,738 from McCoy Construction & Forestry of Chippewa Falls, WI. The simulator portion of the unit is a used model in the amount of \$36,869 and does not require competitive negotiation. Extra equipment/software needed for the used simulator was \$21,869. The simulator is for the Utility Construction program at the Rice Lake Campus.

*Note: The Board Chair recessed the meeting at 9:31 a.m. and reconvened the meeting at 9:42 a.m., returning to "Other Items Requiring Board Action", item number 1.*

**INFORMATION REPORT**

**1. Marketing Initiatives Report**

Marketing Director Jena Vogtman gave an update on the website initiatives, digital marketing, ad examples, as well as general and program marketing initiatives. A PowerPoint was provided for this presentation. In addition, some key marketing handouts were shared.

Janelle Gruetzmacher moved, seconded by Carol De Young, to accept the Marketing Initiatives Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

**LEGISLATIVE UPDATES**

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend WITC Board meetings to provide legislative updates.*

1. Senator Janet Bewley and Representative Quinn attended the meeting. Topics included the freedom of speech bill, some of the barriers that keep people from taking advantage of what the College offers, connecting students with the appropriate resources for drug and/or mental health issues, the impact of weather closings, and the two-year college new orientation.

*Note: At 11:17 a.m., the Board Chair returned to "Other Items Requiring Board Action", item number 2.*

**ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS**

**1. Review Meeting Dates, Locations, and Start Times**

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, January 20, 2020, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board's information.

**2. Review/Add Agenda Items**

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, January 2, 2020. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

## MEETING EVALUATION

### PLUS +/-DELTA ^

- + Rice Lake Campus annual visit.
- + Favorable audit review – thank you Steve, Anita, and John.
- + 100% Board member participation at the meeting.
- + Financial stability of college. Bid on project and fiduciary foresight by CFO, CEO, and staff.
- + WITC staff attendance for portions of the meeting.
- + Congratulations to Campus Administrator, Craig Fowler, on announcement. CEO will have ample time to plan future succession. Craig has done an outstanding job in his WITC tenure.
- + Organization/efficiency for Board meetings by Executive Assistant, Kim Olson, and staff.
- + Marketing presentation with Jena – great information and conversation. Jena's team has done an excellent job!!!
- + Opportunity to interact/hear from Senator Bewley and Representative Quinn.
- + Rice Lake update by Craig was excellent.
- + WIPFLI update was great.
- + Jena was very passionate and energized – great information.
- + Thank you to Steve and Anita for all of your hard work.
- ^ None

James Beistle moved, seconded by Lori Laberee, to adjourn the meeting at 11:20 a.m.

Respectfully submitted,



Board Secretary

ko

*Note: A Board luncheon was provided; however, no action was taken.*



# Exhibit 2

12/1/19  
9:38 15 am

## Wisconsin Indianhead Technical College Contract Estimated Full Cost Report

Fiscal Year:  
2020

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

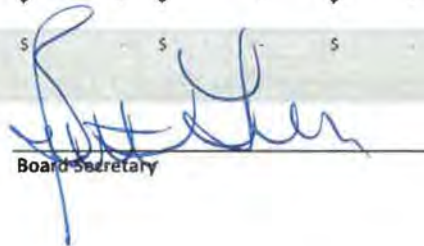
State Designated Indirect Cost Factors:  
Off Campus = 35.06 %  
On Campus = 42.12%

Contract Number	Account Name	Location of Training	On/Off	*-----ESTIMATED-----*					Full Cost	Difference
				Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+		
<b>Approval Date: October 2019 (3 records)</b>										
720399	Lakeside Foods Inc CPR/AED/First Aid-ASHI for 20 employees at Lakeside Foods	New Richmond	Off	\$ 1,496.00	\$ 514.80	\$	\$ 188.26	\$ 204.00	\$ 907.06	\$ 588.94
720398	Affirm Background Provide ASHI 1st aid Class	Affirm Background	Off	\$ 782.00	\$ 193.60	\$	\$ 70.80	\$ 148.00	\$ 412.40	\$ 369.60
720403	LCO HEALTH CARE CENTER Provide 2 CPR for Healthcare recertification classes for employees.	LCO	Off	\$ 1,262.00	\$ 633.60	\$	\$ 231.71	\$ 58.58	\$ 923.89	\$ 338.11
<b>Approval Date: November (27 records)</b>										
720419	Somerset Senior High Dual Credit for Somerset Senior High	Somerset High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -
720408	Branches LLC Providing Sales and Customer Service Training to 9 employees from Bending Branches.	Osceola	Off	\$ 901.00	\$ 417.12	\$	\$ 152.54	\$ 46.40	\$ 616.06	\$ 284.94
720433	Wisconsin Department of Corrections-Madison Inmates at Gordon Correctional Center will receive an embedded technical certificate in Refrigeration Tech.	WITC Superior	On	\$ 36,472.00	\$ -	\$	\$ -	\$ -	\$ -	\$ 36,472.00
720431	St Croix Tribal Health Provide 2 CPR for Healthcare recertification classes.	Webster	Off	\$ 1,979.00	\$ 721.60	\$	\$ 263.89	\$ 260.64	\$ 1,246.13	\$ 732.87
720422	Turtle Lake High School Dual Credit for Turtle Lake High School	Turtle Lake High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -
720417	Prairie Farm High School Dual Credit for Prairie Farm High School	Prairie Farm High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -
720424	Winter School Dual Credit for Winter School	Winter High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -
720413	Mellen High School Dual Credit for Mellen High School	Mellen High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -
720429	Washburn County Sheriff's Dept Deadly Force Decision Making for up to 16 police officers.	Spooner	Off	\$ 460.00	\$ 774.40	\$	\$ 283.20	\$ -	\$ 1,057.60	\$ (597.60)
720415	Northwood School Dual Credit for Northwood School	Northwood High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -
720409	Eau Claire Memorial High School Dual Credit for Eau Claire Memorial High School	Eau Claire Memorial High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -
720432	Advanced Laser Machining Up to 10 employees will receive 4 hours of Microsoft Outlook training.	Shell Lake	Off	\$ 980.00	\$ 363.00	\$	\$ 132.75	\$ 79.00	\$ 574.75	\$ 405.25
720423	Unity High School Dual Credit for Unity High School	Unity High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -
720427	Sanmina Corp 6 Sanmina employees will receive 8 hours of HAZWOPER Refresher training.	Sanmina	Off	\$ 1,392.00	\$ 498.58	\$	\$ 182.33	\$ 34.80	\$ 715.71	\$ 676.29
720412	Grantsburg Senior High School Dual Credit for Grantsburg Senior High School	Grantsburg High School	Off	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ -

720421	Superior School District Dual Credit for Superior School District	Superior High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
720428	Christian Community Homes Provide employees CBRF First and Choking class and CBRF Fire Safety class.	Hudson	Off	\$ 1,809.00	\$ 397.10	\$ 145.22	\$ 373.36	\$ 915.68	\$ 893.32
720416	Osceola High School Dual Credit for Osceola High School	Osceola High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
720414	Northwestern High School Dual Credit for Northwestern High School	Northwestern High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
720425	Optimum Therapies Provide CPR for Healthcare recert class.	Optimum Therapies	Off	\$ 474.00	\$ 145.20	\$ 53.10	\$ 28.00	\$ 226.30	\$ 247.70
720426	Oxbo International Corporation CPR/AED/Basic First-Aid-ASHI for 22 employees at Oxbo.	Clear Lake	Off	\$ 1,555.00	\$ 514.80	\$ 188.26	\$ 249.92	\$ 952.98	\$ 602.02
720418	Solon Springs School District Dual Credit for Solon Springs School District	Solon Springs High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
720227	Graymont Lcc Two employees for Graymont, LLC will be accessed, online, for their Mechanical Ability. The results will be given to Graymont, LLC staff upon completion.	WITC Superior	On	\$ 340.00	\$ -	\$ -	\$ 261.00	\$ 261.00	\$ 79.00
720411	Glenwood City School District Dual Credit for Glenwood City School District	Glenwood City High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
720430	Washburn County Sheriff's Dept Firearms Qualifications Training for up to 16 police officers	Spooner	Off	\$ 368.00	\$ 774.40	\$ 283.20	\$ -	\$ 1,057.60	\$ (689.60)
720410	Eau Claire North High School Dual Credit for Eau Claire North High School	Eau Claire North High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
720420	Spooner School District Dual Credit for Spooner School District	Spooner High School	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Grand Totals (30 records)

\*indicates an amended contract



Board Secretary

12-16-19

Date

## RESOLUTION NO. 20-07

RESOLUTION AWARDING THE SALE OF  
\$2,910,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019D

WHEREAS, the District Board of Wisconsin Indianhead Technical College District, Wisconsin (the "District") has, by a resolution adopted on October 28, 2019 (the "Authorizing Resolution"), authorized the issuance of General Obligation Promissory Notes, Series 2019D (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes in the aggregate principal amount of \$2,910,000 for the public purposes of: (a) financing \$250,000.00 of building remodeling and improvement projects at the District's campuses; (b) financing \$110,000.00 of site improvements at the District's campuses; (c) financing \$2,550,000.00 of movable equipment at the District's campuses; and (d) paying related closing costs (the "Public Purposes"); and

WHEREAS, the Secretary of the District caused Notices to Electors to be published in the Superior Telegram on November 1, 2019 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the Public Purposes;

WHEREAS, no petition for referendum was filed with the Secretary and the time to file such a petition expired on December 2, 2019;

WHEREAS, the District has directed PMA Securities, Inc. ("PMA") to take the steps necessary to sell the Notes authorized by the Authorizing Resolution, assuming the petition period expires;

WHEREAS, PMA, in consultation with the officials of the District, prepared Official Bid Form (Open Internet Auction) (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference, the "Official Bid Form") setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on December 16, 2019, subject to the petition rights which may cause the issuance to be terminated;

WHEREAS, the Secretary (in consultation with PMA) caused notice of the sale of the Notes to be published and/or announced and caused the Official Bid Form to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Bid Form and is deemed to be the most advantageous to the District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Bid Form and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Bid Form and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Bid Form and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer and applied in accordance with the Official Bid Form, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2019D"; shall be issued in the aggregate principal amount of \$2,910,000; shall be dated December 30, 2019; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes are not subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2019 through 2026 for the payments due in the years 2020 through 2027 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$2,910,000 General Obligation Promissory Notes, Series 2019D, dated December 30, 2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes

("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes: Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment

duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Official Statement with respect to the Notes and deems the Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Official Statement and any addenda to it or Addendum are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Official Statement and any addenda or Addendum. The Secretary shall cause copies of the Official Statement and any addenda or Addendum to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.



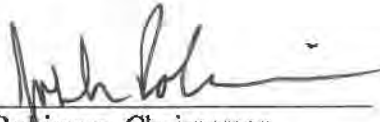
Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

[signature page to follow]

Adopted, approved and recorded December 16, 2019.

  
\_\_\_\_\_  
Josh Robinson, Chairperson

ATTEST:

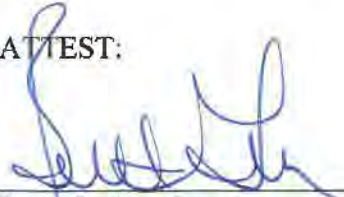
  
\_\_\_\_\_  
Brett Gerber, Secretary

EXHIBIT A

Official Bid Form

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT E

(Form of Note)

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES \_\_\_\_\_

<u>Number</u>	<u>Maturity Date</u>	<u>Dated Date</u>	<u>Interest Rate</u>	<u>CUSIP Number</u>
R-__	_____	_____	_____	97671K__

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, Wisconsin Indianhead Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on \_\_\_\_\_ until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$ \_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of \_\_\_\_\_ all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on \_\_\_\_\_. Said resolutions are recorded in the official minutes of the District Board for said dates.



**This Note is not subject to optional redemption. OR**

**[The Notes maturing in the years \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ are subject to optional redemption by lot, in integral multiples of \$5,000, as provided in the resolution awarding the sale of the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.]**

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with

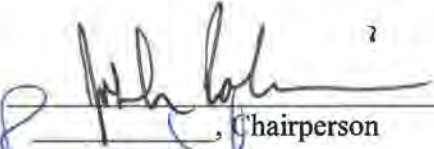
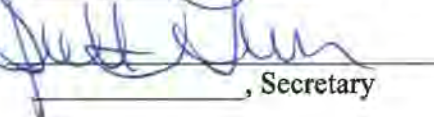
respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Wisconsin Indianhead Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WISCONSIN INDIANHEAD TECHNICAL  
COLLEGE DISTRICT, WISCONSIN

By:  \_\_\_\_\_, Chairperson  
By:  \_\_\_\_\_, Secretary

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of Wisconsin Indianhead Technical College District, Wisconsin.

U.S. BANK NATIONAL ASSOCIATION,  
ST. PAUL, MINNESOTA

By \_\_\_\_\_  
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

**RESOLUTION #20-08**

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM  
BOARD  
REQUESTING APPROVAL FOR REMODELING  
AT THE WITC-RICE LAKE CAMPUS**

**WHEREAS**, the Wisconsin Indianhead Technical College Board has heard reports detailing the remodel plans at the WITC-Rice Lake Campus.

**NOW, THEREFORE, BE IT RESOLVED** that the Wisconsin Indianhead Technical College Board goes on record petitioning the Wisconsin Technical College System Board to allow the district Board to enter into a construction project to provide site improvements at the WITC-Rice Lake Campus.

Adopted and approved this 16<sup>th</sup> day of December 2019.

  
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District Board Chairperson

ATTEST:

  
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District Board Secretary