

Wisconsin Indianhead Technical College
Board Proceedings
March 21, 2016

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, March 21 2016, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Chris Fitzgerald, called the meeting to order at 8:34 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Brett Gerber, Lorraine C. Laberee, Troy Lambert, Dave Minor, Agnes Ring, and Josh Robinson. Eileen Yeakley joined the meeting via Skype technology at 8:36 a.m.

The following WITC employees in attendance during the meeting were: Becka Cusick, Steve Decker, Kim Olson, Cher Vink, and John Will.

WITC employees in attendance during a portion of the meeting were: Jasmin Burt (Superior), Jeneice Haessig (Rice Lake), Natalie Landgreen (New Richmond), Robyn Lulich (Ashland), Kayti Stolp (Superior), and Tom Szalajka (Rice Lake).

WITC Student Ambassadors in attendance during a portion of the meeting were: Michael Cook (New Richmond), Angela Paternina (Rice Lake), and Kayla Anderson (Superior). Kayse Lawler (Ashland) was unable to attend.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The March 21, 2016, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on March 18, 2016, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. James Beistle moved, seconded by Brett Gerber, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

1. Review List of Board Questions for the Student Ambassadors prior to Presentations

A printed copy of the Board questions that will be used for the panel of Student Ambassadors following their presentations was provided at the meeting. Time was reserved for Board members to review the questions. It was determined that Chair Fitzgerald will ask the questions on behalf of the Board later in the meeting.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Fitzgerald to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

EXECUTIVE SESSION

Chairperson, Chris Fitzgerald, requested a motion for the Board to convene into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(f) and §118.22 for the purpose of considering Preliminary Notice of Non-Renewal of Personnel for 2016-2017 Certification.

James Beistle moved, seconded by Troy Lambert, to convene into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(f) and §118.22 for the purpose noted in the preceding paragraph. Chair Fitzgerald announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

Chairperson, Chris Fitzgerald, called the executive session to order at 8:37 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Brett Gerber, Lorraine C. Laberee, Troy Lambert, Dave Minor, Agnes Ring, and Josh Robinson. Eileen Yeakley was connected to the meeting via Skype technology.

The following WITC employees in attendance during executive session were: Becka Cusick, Steve Decker, Kim Olson, Cher Vink, and John Will.

Approval of the February 22, 2016, Executive Meeting Minutes

Lori Laberee moved, seconded by Agnes Ring, to approve the February executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Brett Gerber, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (9-0) and the executive session adjourned at 8:40 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the February 22, 2016, Regular Meeting Minutes

Lori Laberee moved, seconded by Agnes Ring, to approve the February 22, 2016, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolutions from the February meeting were attached to the official minutes.

CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Josh Robinson moved, seconded by Dave Minor, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

1. Personnel:

- A. **New Hire:** Jeanne Germain, Director, Career Prep and K12 Relations, Management Grade 10; annual salary \$65,366, New Richmond, effective April 4, 2016.
- B. **Resignation:** Kathryn Grover, Administrative Specialist/Supervisor, Rice Lake; effective September 7, 2016.
- C. **Resignation:** Barbara Kloetzke, Occupational Therapy Assistant Instructor, New Richmond; effective June 30, 2016.

President Will noted that there were a total of 42 years of service from those who resigned (retired); Ms. Grover served 39 years. The Board expressed its appreciation for this service to the College.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of February 29, 2016, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 215895 through 216638 and electronic transfer payments totaling \$4,507,582.10 were approved.

5. Bids/Purchases

- A. **Remodeling – Ashland:** The Board accepted the low bid received for Project No. 150486.00 from Miron Construction Co., Inc. of Neenah, WI, as summarized on the bid tabulation document for the project base bid and alternates 1-9 for the remodeling at the Ashland Campus. The total award for this remodeling project is \$906,540, which includes \$776,160 from the base bid and \$130,380 from the alternates.
- B. **Remodeling – Superior:** The Board accepted the low bid received for Project No. 150485.00, 150485.01, and 150485.03 from Max Gray Construction, Inc. of Hibbing, MN, as summarized in the bid tabulation document for the project base bid and alternates 1-7 for remodeling at the Superior Campus. The total award for this remodeling project is \$3,432,900 which includes \$1,312,400 from the base bid, \$2,013,000 from the alternates, and \$107,000 for additional low voltage work in the remodeling project. Included in the base bid is the WTCS approved remodeling budget of \$1,000,000 for the Faculty Wing Remodel, the WTCS approved remodeling budget of \$1,000,000 for the Administration wing remodel, and the WTCS approved remodeling budget of \$515,000 for the HVAC/R Program area. Alternate 4 included the WTCS approved remodeling budget of \$1,500,000. Included in the amount for alternate 4 is \$339,971 in equipment costs.
- C. **Roof Replacement – Superior:** The Board accepted the low bid received for Project No. 150638.00 from Quality Roofing of Marshfield, WI, as summarized on the bid tabulation document for the project base bid for the roof replacement at the Superior Campus. The total award for this remodel project is \$427,099.
- D. **Audio & Video Equipment and Installation – New Richmond, Ashland and Superior:** The Board accepted the low bid received from CompView of St. Paul, MN, as summarized on the bid tabulation document in the total amount of \$112,095 under Request for Proposal (RFP) #19-97800-CW-AUDIOVIDEO. The audio & video equipment are for the new student commons at the New Richmond Campus, the Conference Center at the Ashland Campus, and the Conference Center at the Superior Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

The Board Chair announced that the Board approved the Preliminary Notice of Non-Renewal of Personnel for 2016-2017 Certification in executive session.

2. Approval of Resolution 16-14, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2016C of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Mr. Decker recommended approval of Resolution 16-14 (see attached), presented to the Board with the intent to borrow \$1,320,000 for District building remodeling projects and \$180,000 for District movable equipment. Bids will be presented to the Board at the April 25, 2016, meeting for their consideration. *Recommendations for WITC District Shell Lake, Wisconsin \$1,500,000 General Obligation Promissory Notes, Series 2016C* was also provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

James Beistle moved, seconded by Agnes Ring, to approve Resolution 16-14, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2016C of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

Note: Chair Fitzgerald moved to Correspondence and Information as the bids for Resolution 16-15 were not available until 10:30 a.m. At 11:04 a.m., Chair Fitzgerald returned to Resolution 16-15.

3. Approval of Resolution 16-15, Awarding the Sale of \$2,035,000 General Obligation Promissory Notes, Series 2016B

The online auction for the \$2,035,000 promissory notes began at 9:45 a.m. and bids closed at 10:00 a.m. on Monday, March 21, 2016. Mr. Decker presented Resolution 16-15 (see attached) and the results of the bid to the Board at the meeting. Based on the bid results that were submitted from 6 bidders, Mr. Decker announced that the lowest bid was from Raymond James & Associates, Inc., at 1.444455% for the Board's approval. The borrowing will be used for furnishings and equipment, new construction, site improvements, and building remodeling at the District's campuses. An Official Statement was also provided for the Board's information. The original resolution to sell the notes was for \$2,590,000. Due to bids received being substantially below budgeted amounts for the Superior roofing project administration recommended reducing the final sale to \$2,035,000.

Dave Minor moved, seconded by Troy Lambert, to approve Resolution 16-15, Awarding the Sale of \$2,035,000 General Obligation Promissory Notes, Series 2016B as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0). *Note: Ms. Yeakley was offline during this vote.*

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Fitzgerald requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

Chair Fitzgerald discussed ACCT Congress attendance, noting that those signed up can attend but that it may limit future meeting attendance as we need to be very conscious of the budget. Ms. Olson will register those who are signed up on the events schedule that was routed at this meeting.

Mr. Beistle noted that he will not be in attendance at the District Boards Association meeting on the morning of Saturday, April 23, but that Ms. Laberee will attend on his behalf.

Chair Fitzgerald is unable to attend the April 24 Board social and April 25 Board meeting; however, Mr. Lambert will be present.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule*. In February, President Will recommended that the Board consider utilizing the results of the College Employee Satisfaction Survey (CESS) Report in-lieu-of the 360 survey process for the President's June evaluation. A President's Evaluation Board Subcommittee was formed and is scheduled to meet following today's regular Board meeting to formulate a recommendation for the full Board at their April meeting.

In the meantime, President Will requested adding the new CESS Report to the April 2016 Monitoring Schedule (to be presented on a 3-year cycle) so the presenter can present the information in April 2016.

Josh Robinson moved, seconded by Dave Minor, to approve the Monitoring Schedule update as recommended by President Will. Upon a unanimous vote of all members present, motion carried.

B. Annual Review of Board Expenses/Board Budget Approval

As of February 29, 2016, Board expenses were 76 percent of the budgeted amount for the current fiscal year. A year-to-date summary of expenses, which included a six-year history summary, was provided for the Board's review. Based on prior year and current year expenditures, President Will noted that he would like the Board's FY17 budget to remain at \$66,700; keeping it flat rather than decreasing it as was recommended in the Board book summary paragraph. This will be reflected in the College budget. A question was raised about how the District Boards Association dues are determined.

Determine Board Representation for May 2016 WITC Commencements

Time was reserved for the Board to determine who will attend at each of the WITC campus commencement ceremonies on Friday, May 13, 2016. Administration would appreciate having one Board member attend at each location. Campus ceremony and line-up details were outlined in a graduation document provided for the Board's information. President Will plans to attend Rice Lake's commencement. Ms. Olson will update the campuses with the following Board member attendance information and ask the campuses to contact the Board members about cap and gowns:

- Ashland – Lori Laberee
- New Richmond – James Beistle, Josh Robinson (Agnes Ring, alternate if needed)
- Rice Lake – Chris Fitzgerald
- Superior – Troy Lambert, Dave Minor

President Will noted that he will not do a video board at the graduation ceremony; however, he does plan to do a graduation video that he will send out to our graduates. He will also send a Collegewide message.

C. Consider Nominations for 2016 ACCT Leadership Awards

Time was reserved for the Board to consider nominations for the 2016 ACCT Leadership Awards.

The awards include:

- a. Trustee Leadership
- b. Equity
- c. Chief Executive Officer
- d. Faculty Member
- e. Professional Board Staff Member

Nominations must be received by June 13, 2016, utilizing the procedures outlined in the brochure from ACCT's Web site. President's Cabinet is working on a faculty nomination and will bring a recommendation back to the May Board meeting. This item will be brought back in April and May as nominations can be made for all awards.

4. President's Updates:

Time was reserved for President Will to provide an update on the following items:

A. Student Updates and News

This is a placeholder for student updates and College news items:

1) Students Take Part in Medical Discovery Days

Students from several high schools took part in Medical Discovery Days, a two-day event that showcased WITC's health care programs and careers. On day two, students got to go behind the scenes and see what it's like to work in health care facilities. An *Ashland Daily Press* article was provided.

2) WITC Announces Tuition Covering Scholarship for 2016 Freshman

The WITC Foundation is helping to bridge the gap left after grants and financial aid are applied to allow incoming 2016 high school graduates go to college this fall for free. The Promise Scholarship will be automatically awarded to those who qualify and will cover tuition and fees. Several media covered the WITC Promise story around the district. An article from *Northland's NewsCenter* was provided.

3) **Delegates to Promote Focused Agenda at Superior Days**

Representatives from WITC and along with the Superior Days delegates went to Madison to lobby on behalf of support for Northwest Wisconsin, including a message about supporting the higher education institutions and talking about their success stories. A *Duluth News Tribune* article was provided.

4) **WITC Career Day sets Participation Record**

Both the Ashland and Rice Lake Campuses set recent participation records during the high school (400) and 8th grade (985 students registered) Careers Days, respectively. An *Ashland Daily Press* article was provided.

President Will also noted that we tried to schedule Career Day on the same day at all campuses; however, due to a conflict for one high school, it was determined that we would have one fall and one spring recruitment day where the local campuses can decide how to best respond to their communities.

5) **Free Dental Work for Kids on February 5**

WITC Dental Assistant students helped assist and observe in the "Give Kids a Smile" event. This was the 4th year WITC has participated. The event provided dental services for free to children who would otherwise go without. An article from the *Rice Lake Chronotype* was provided.

B. **Collegewide Inservice Update - February 24, 2016**

A Collegewide inservice was held via IP video on the morning of Wednesday, February 24, 2016. A copy of the agenda and President Will's PowerPoint for the inservice were provided for the Board's information.

C. **Fall Enrollment Report**

The fall enrollment report was reviewed by President Will. He also shared the current Cognos report. We will continue to bring this information to the Board.

D. **Former College Presidents Visit WITC Campuses**

Former WITC Presidents, David Hildebrand and Chuck Levine, completed tours at each WITC Campus in February. Tours were provided by President Will and other staff. A photo of the three presidents was shared.

E. **College Effectiveness Measures**

Time was reserved for President Will to update the Board on a "dashboard" question that was mentioned at the February Board meeting. The following notes from the January 2011 Board minutes were provided: "President Meyer talked about establishing a dashboard of statistics for the Board in the future. Ms. Wojtkiewicz asked that the dashboard be something the Board can access online, with a way to get updates electronically."

A link to the College Effectiveness Measures scorecard has been added to the Board of Trustees Connection. This is considered a "scorecard" rather than a "dashboard" as the updates are done manually. The scorecard shows how most of the items on the scorecard are aligned with the Board's monitoring of the items. Links to the Divisional Metrics have also been added to the Board of Trustees Connection.

The next step is to understand how each monitoring report relates to the College Effectiveness Measures and the Strategic Plan.

5. **Legislative Updates**

Time was reserved for legislative updates as needed. President Will noted that the legislature signed into law last week the College Affordability Measures.

Note: The Board Chair recessed the meeting at 9:45 a.m. and reconvened the meeting at 9:55 a.m.

6. 2016 Board Appointment Update

There were two affidavits received for two of the three Board positions that will be open on July 1, 2016. President Will announced the names of the applicants who applied for the Employer/Region 3 (Rusk, Sawyer, and Washburn Counties) position and the Additional/Districtwide position. There were no applicants for the Employee/Region 5 (Barron County) position. The Board Appointment Committee Meeting/Public Hearing is scheduled on Thursday, April 7, 2016, beginning at 2 p.m., at the WITC-Administrative Office in Shell Lake. Candidates must be present at the hearing and provide two letters of recommended for their candidacy prior to being interviewed. More information can be found on the following 2016 Board Appointment Web site.

President Will discussed planning for a second Board appointment for the Employee/Barron County member position. He recommended that we hold a second hearing/committee meeting as required to meet the state Board's timeline for their September 13-14, 2016 meeting. If appointed, the new Board member's first WITC meeting would be on September 19, 2016. Ms. Yeakley agreed to serve until a new Board member is appointed.

7. President's 2016 Evaluation Planning Update

The President's Evaluation Subcommittee plans to meet following today's regular Board meeting. The subcommittee will bring back their recommendations for the Board at their April Board meeting.

8. 2016 TECh (Technical Education Champion) Award Nomination Recommendation

The TECh Award materials were provided for the Board's information. The award recognizes an individual or organization for outstanding contributions to a local technical college district and/or the Technical College System. This year's award is scheduled for presentation at the summer 2016 District Board's Association meeting in Wausau, WI. Nominations should address all five criteria areas and must be received at the District Boards Association office by Monday, May 2, 2016.

President Will recommended for the Board's consideration and approval to nominate Mark Hanson of Bosch Packaging Technologies. Nomination information for Mr. Hanson was provided for the Board's information.

Lori Laberee moved, seconded by James Beistle, to nominate Mark Hanson of Bosch Packaging Technologies for the 2016 TECh (Technical Education Champion) Award. Upon a unanimous vote of all members present, motion carried.

Ms. Olson will submit the nomination to the District Boards Association.

9. 2016 ACCT Leadership Congress - Call for Presentations

ACCT has announced its call for presentations for the 47th Annual Leadership Congress, which is scheduled on October 5-8, 2016, in New Orleans, LA. The theme for this year's Congress is "*Leading with Intent*". A link to ACCT's Web site was provided for the Board's reference.

Time was reserved for further consideration on this item. President Will prepared a presentation idea for the Board's consideration. If the Board wishes to submit a proposal, a letter of support signed by the Board Chair is also needed. In addition, the proposal must include trustees among the presenters, handouts, and be approximately 60 minutes in length.

All proposal submissions must be received by Monday, May 2, 2016, and should specifically address one of the following 7 tracks: 1) New reality of commuter campuses, 2) Expanding the Mission, 3) Entrepreneurial and Strategic Alliances with Business and Industry, 4) New Pathways to Student Success, 5) The New Financial Model, 6) Combating Poverty and Promoting Citizenship, and 7) Strengthening Governance.

After receiving additional feedback from the Board, President Will plans to bring back his decision about submitting a proposal to ACCT at the April Board meeting.

10. District Boards Association Nomination Recommendations for Association Officer Positions

The District Boards Association's (DBA) Nominations Committee is requesting the WITC Board's assistance in identifying any member to be considered for nomination as a candidate for Association officer. Before being placed on the ballot, the member must consent to serve if elected.

Each current officer (below) is serving in their first one-year term. The bylaws state that a member may serve up to two consecutive one-year terms in an office. Each current officer has expressed an interest in being nominated again this year and the committee intends to include their names on the slate of nominees.

Current elected officers are:

- President Ramona Mathews (Chippewa Valley)
- Vice President Carla Hedtke (Northeast Wisconsin)
- Secretary/Treasurer Pauline Jaske (Waukesha County)

The District Boards Association will need to receive the nomination form by Friday, April 1, 2016. If nominations are made, a District Recommendations for 2016-2017 Association Officers form needs to be completed by the WITC District Board stating that the nominees have agreed to serve if elected. This year's election of 2016-2017 officers will take place at the District Boards Association's annual meeting on Saturday, April 23, 2016, at the Madison Concourse Hotel, in Madison, WI.

James Beistle moved, seconded by Troy Lambert, to nominate the three current officers for 2016-2017 Association Officers. Upon a unanimous vote of all members present, motion carried.

Ms. Olson will submit the nomination form to the District Boards Association's Executive Director.

11. Capital Equipment Purchases

- Chuck Set - Superior:** A purchase was made of a 4-jaw chuck set in the total amount of \$3,774 from MSC Industrial Supply of Eden Prairie, MN, under Department of Administration (DOA) Contract # 15-54500-200. The chuck set is for the Machine Tool Program at the Superior Campus.
- Driver Education Vehicles - Rice Lake:** A purchase was made of three driver education vehicles in the total amount of \$56,514 from Ewald Automotive Group, LLC of Oconomowoc, WI, under Department of Administration (DOA) Contract # 505ENT-M16-2016VEHICS-00. The vehicles are for the Drivers Education classes at the Rice Lake Campus.
- Vertical Machining Center - Superior:** A purchase was made of a vertical machining center in the total amount of \$70,000 from Concept Machine Tool Sales, Inc. of Minneapolis, MN. The machining center was a demonstration model and does not require competitive negotiation. The machining center is for the Machine Tool Program at the Superior Campus.

Chair Fitzgerald recessed the meeting at 10:20 a.m. and reconvened the meeting at 10:28 a.m.

INFORMATION REPORT

1. Annual Ambassador Presentations

Natalie Landgreen, WITC-New Richmond College Advancement Associate, gave a brief overview of the Ambassador Program. The College Advancement Associates introduced the 2016 Student Ambassadors who shared stories about their WITC experiences and why they chose a technical college education. The College Advancement Associates coordinate the Ambassador Program at their respective campuses.

A list of the student ambassadors was provided for the Board's information. Ashland's ambassador was unable to attend. A brief question and answer period for the panel of students followed the presentations. *Note: The list of questions were reviewed by Board members at the beginning of the Board meeting.*

The ambassadors were recognized with a plaque and a check from the WITC Foundation after the presentations. The WITC Board Chair and WITC President presented those items to the ambassadors. Mr. Szalajka videotaped the presentations and took photos. The ambassadors, College Advancement Associates, and Foundation staff joined the Board for lunch. *Note: Mr. Fowler and Ms. Pearson were unable to attend this meeting.*

Note: Chair Fitzgerald returned to Resolution 16-15 under Other Items Requiring Board Action. He then returned to finish the remaining agenda items.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the meeting scheduled on Monday, April 25, 2016 (fourth Monday of the month), beginning 8:30 a.m., at the WITC-New Richmond Campus. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, April 25, 2016, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, April 7, 2016. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +	DELTA ^
+ Great presentations by the ambassadors + Thanks for the "breaks"	^ None

Troy Lambert moved, seconded by James Beistle, to adjourn the meeting at 11:10 a.m.

Respectfully submitted,



Board Secretary

ko

Note: A Board luncheon was provided following the meeting; however, no action was taken.

3/1/2016
1:44:05
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2016

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

----- ESTIMATED -----										
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=	Full Cost	Difference +/-
226	Superior Lidgerwood Mundy, Corporation	SLM Corporation	Off	1,463.00	899.00		292.00		1,191.00	272.00
	WELDING PROCEDURES SPECIFICATIONS-welding instructor will aid SLM staff in developing WPS to government specifications									
227	Bending Branches	New Richmond	On	13,896.00	6,188.00		2,680.00		8,867.00	5,030.00
	Aid in R&D for aluminum molds for use in compression molding of composite fiberglass/carbon paddle blades. Work on prototype version so match fiber lay-ups									
481	Amery High School	Amery High School	Off	10,840.00	-		-		10,840.00	-
	Transcripted credit classes at Amery High School. 3 students in 3-credit 10114125 Personal Finance, 5 students in 3-credit 10152101 Web Design and Development, 4 students in 2-credit 10150139 IT Essentials, 5 students in 2-credit 10103156 Adobe Photoshop, 10 students in 1-credit 10890100 Success Strategies 1, 5 students in 2-credit 32442307 Welding for Mechanics, and 8 students in 2-credit 31091348 Dairy Cattle Management.									
482	Source Energy Services	WITC- Rice Lake	On	2,045.00	1,031.00		206.00		1,236.00	809.00
	Employees of Source Energy Services will receive 8 hours of MSHA Part 46 annual refresher training.									
483	Lakes Region EMS	Lakes Region EMS	Off	609.00	-		-		-	609.00
	EMT refresher									
484	Superior School District	Superior School District	Off	239.00	194.00		71.00		265.00	(27.00)
	Superior School District Nursing staff will receive Healthcare Provider renewal instruction. Upon successful completion, participants will receive documentation.									

485	Superior School District Transportation	Superior Transportation Office	Off	693.00	564.00	206.00	769.00	(76.00)
Transportation employees will receive CPR recertification. Successful participants will receive documentation upon completion.								
486	WI DNR - Spooner	Spooner DNR - Service Center	Off	731.00	442.00	121.00	563.00	169.00
Provide Heartsaver 1st Aid/Adult & Child CPR & AED to employees.								
487	3M Abrasives Systems Division	3M Cumberland	Off	910.00	433.00	142.00	574.00	337.00
Hazwoper Training								
488	Washburn High School	Washburn High School	Off	1,848.00	-	-	1,848.00	-
Transcripted credit class at Washburn High School. 7 students registered in 2-credit 10106110 Document Formatting								
489	Chetek-Weyerhaeuser Area School District	Chetek-Weyerhaeuser High School	Off	12,033.00	-	-	12,033.00	-
Transcripted credit class at Chetek-Weyerhaeuser High School. 6 students registered in 3-credit 32420363 Turning Fundamentals. 9 students registered in 3-credit 10105100 Intro to Business. 14 students registered in 1-credit 10103129 Intro to MS Office, 1-credit 10103146 MS Word A, and 1-credi 10103151 MS Excel A.								
490	Tree Top Child Care Center and Preschool	Tree Top Center	Off	271.00	30.00	-	30.00	241.00
HS CPR/AED for Infants and Children Renewal								
491	R and R Specialties	R and R Specialties, Somerset, WI	Off	615.00	258.00	62.00	319.00	296.00
4 employees of R and R Specialties will receive 5 hours of forklift safety training.								
492	Ashland County Sheriff Dept	WITC Ashland	On	899.00	-	-	-	899.00
EXCHANGE OF SERVICES Agreement with Ashland County Sheriff Department. Nate Delegan will be instructing two (8) hour DAAT (Defensive and Arrest Tactics) Update training on April 27 & 28 for approximately 25 Ashland County Deputies. Each officer will attend only (1) eight hour training day. WITC will be providing the classroom and equipment at the WITC Ashland Campus and Ashland County Sheriff's Department will be providing and paying for the instructor								
493	St Croix Tribal Health Center	St Croix Tribal Health Center	Off	856.00	696.00	194.00	890.00	(34.00)
Provide CPR for Healthcare recertification class to employees.								

494	Workforce Resource-Menomonie	Menomonie	Off	4,577.00	3,721.00	1,202.00	4,923.00	(346.00)
Fast Forward Grant Training. Essential Employee Skills curriculum. Broadcast ITV. Cohort #1								
495	Dr. Douglas Erickson, DDS	Off Campus	Off	647.00	194.00	71.00	265.00	383.00
Employees of dental office will receive Healthcare Provider recertification. Upon successful completion, participants will receive documentation.								
496	Todd's Redi Mix	Hayward, WI Conference Center at American Inn and Suites	Off	256.00	200.00	73.00	273.00	(17.00)
15 Todd's Redi Mix employees will receive 2 hours of reasonable suspicion training.								
497*	Push Incorporated	Push Incorporated, Rice Lake, WI	Off	646.00	300.00	110.00	410.00	237.00
40 employees of Push Incorporated will receive 4 hours of Reasonable Suspicion training from an employee of the Wisconsin State Patrol.								
498	ConstTrucks, Inc.	Stevens Point, WI ConstTruck, Inc. shop location	Off	2,560.00	2,000.00	729.00	2,729.00	(169.00)
Participants will receive 2 hours of load security training in Stevens Point. Instructor will be Patrick Kelly of First hand Safety, LLC. Honorarium payment will be for 2 classes.								
499	Cumberland School District	Cumberland High School	Off	14,076.00	-	-	14,076.00	-
Transcribed credit class at Cumberland High School. 36 students registered in 3-credit 10114125 Personal Finance.								
500	Ashland County Sheriff Dept	Ashland Co. Sherrif's Office	Off	995.00	796.00	291.00	1,087.00	(92.00)
AHA CPR Healthcare Provider Renewal (4 classes)								
501	Men As Peacemakers	WITC Superior	On	2,576.00	1,472.00	356.00	1,828.00	748.00
Girls Restorative Project participants will receive basic welding instruction.								
502	Bruce High School	Bruce High School	Off	524.00	-	-	524.00	-
Transcribed credit class at Bruce High School. 2 students registered in 2-credit 10101176 Financial Accounting 1A.								

503	New Richmond High School	New Richmond High School	Off	11,730.00	-	-	11,730.00	-
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Transcripted credit class at New Richmond High School. 30 students registered in 3-credit 10307151 ECE: Infant and Toddler Development.

504	Adoray Home Health	Baldwin	Off	445.00	194.00	71.00	265.00	181.00
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HCPR

505	Glenhaven Care Center	Glenhaven Care Center	Off	1,335.00	581.00	212.00	793.00	542.00
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CPR training

506	Specialty Coatings Systems	Clear Lake	Off	445.00	194.00	71.00	265.00	181.00
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Adult CPR / first aid



 Board Secretary

3-21-16

Date

*** End Of Report ***

* indicates an amended contract

Resolution No. 16-14

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2016C, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purposes (the "Public Purpose") of financing (a) \$1,320,000.00 of building remodeling and improvement projects at the District's campuses, and (b) \$180,000.00 for the purchase of moveable equipment at the District's campuses; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,500,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

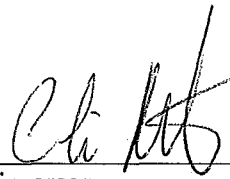
Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2016, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District


officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on March 21, 2016.



Chairperson

Attest:



Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 21, 2016, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of financing (a) \$1,320,000.00 of building remodeling and improvement projects at the District's campuses, and (b) \$180,000.00 for the purchase of moveable equipment at the District's campuses.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated March 21, 2016.

BY ORDER OF THE DISTRICT BOARD

District Secretary

RESOLUTION NO. 16-15

RESOLUTION AWARDING THE SALE OF
\$2,035,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2016B

WHEREAS, the District Board of Wisconsin Indianhead Technical College District, Wisconsin (the "District") has, by a resolution adopted on January 18, 2016 (the "Authorizing Resolution"), authorized the issuance of General Obligation Promissory Notes, Series 2016B (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes in the aggregate principal amount of \$2,590,000.00 which amount, for this award resolution, has been revised downward to \$2,035,000.00 because of certain cost savings, all for the public purpose (the "Public Purposes") of financing: (a) building remodeling and improvement projects in the aggregate amount of \$875,000.00 at the District's campuses; (b) capital expenditures in the amount of \$150,000.00 at the District's New Richmond campus; (c) site improvements in the aggregate amount of \$630,000 at the District's campuses; and (d) purchases of moveable equipment in the aggregate amount of \$380,000.00 at the District's campuses; and

WHEREAS, the Secretary of the District caused Notices to Electors to be published in The Daily Press on February 26, 2016 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the Public Purposes;

WHEREAS, no petition for referendum has been filed with the Secretary and the time to file such a petition will expire on March 28, 2016;

WHEREAS, the District has directed PMA Securities, Inc. ("PMA") to take the steps necessary to sell the Notes authorized by the Authorizing Resolution, assuming that no petition is filed prior to March 28, 2016;

WHEREAS, PMA, in consultation with the officials of the District, prepared Official Bid Form (Open Internet Auction) (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference, the "Official Bid Form") setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on March 21, 2016, subject to the petition rights which may cause the issuance to be terminated;

WHEREAS, the Secretary (in consultation with PMA) caused notice of the sale of the Notes to be published and/or announced and caused the Official Bid Form to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Bid Form and is deemed to be the most advantageous to the

District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Bid Form and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Bid Form and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Bid Form and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer and applied in accordance with the Official Bid Form, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2016B"; shall be issued in the aggregate principal amount of \$2,035,000; shall be dated April 14, 2016; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2016. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption, except that the Notes maturing on or after October 1, 2025 are subject to redemption prior to maturity, in whole or in part, from and after October 1, 2024 in such manner as the District may elect. If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2015 through 2024 for the payments due in the years 2016 through 2025 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$2,035,000 General Obligation Promissory Notes, Series 2016B, dated April 14, 2016" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes: Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District

further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Official Statement with respect to the Notes and deems the Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Official Statement and any addenda to it or Addendum are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Official Statement and any addenda or Addendum. The Secretary shall cause copies of the Official Statement and any addenda or Addendum to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and

the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

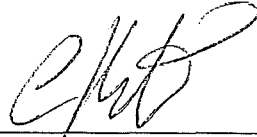
Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

[signature page to follow]

Adopted, approved and recorded March 21, 2016.



Chris Fitzgerald
Chairperson

ATTEST:



Brett Gerber
Secretary

(SEAL)

EXHIBIT A

Official Bid Form

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA
STATE OF WISCONSIN DOLLARS
WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT
NO. R-___ GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2016B \$_____

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
October 1, _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, Wisconsin Indianhead Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on _____ until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$2,035,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of _____ all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on

_____. Said resolutions are recorded in the official minutes of the District Board for said dates.

This Note is not subject to optional redemption. OR

[The Notes maturing in the years _____, _____ and _____ are subject to optional redemption by lot, in integral multiples of \$5,000, as provided in the resolution awarding the sale of the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required

to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Wisconsin Indianhead Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WISCONSIN INDIANHEAD TECHNICAL
COLLEGE DISTRICT, WISCONSIN

By: _____

Chairperson

By: _____

Secretary

(SEAL)

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of Wisconsin Indianhead Technical College District, Wisconsin.

U.S. BANK NATIONAL ASSOCIATION,
ST. PAUL, MINNESOTA

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)